

**ST. MARY’S CHURCH WEDDING AGREEMENT FOR NON-PARISHIONERS**

All non-parishioners need to have permission from their parish priest and proof of completion of marriage preparation program to be married at St. Mary’s

**The rental for use of the church is \$400.00.** There is also a **\$250.00 refundable deposit payment** made at the time of reserving the church. The \$250.00 refundable deposit will be returned upon facility check and approval. Please make out two separate checks, payable to St. Mary's Church.

Non-parishioners must contact the pastor of St. Mary’s before proceeding with marriage preparation.

**A minimum stipend for the priest performing the wedding is \$100.**

The wedding party must provide their own candles, candelabras, and other decorations not currently on the altar. Materials belonging to St. Mary’s Church are **NOT** available for use by non-parishioners.

Plastic must be placed under the unity candle and all candelabras on the altar to protect the altar cloths.

All cameras, including video cameras, must be stationary after the ceremony begins. Snapshots from pews only.

No tape or wire is allowed to fasten decorations to the communion rail. Fishing string may be used.

The church basement ONLY is available to use for dressing before the wedding. Please make sure this area is cleaned after use.

Cleanup must begin immediately after the wedding party departs. Please remove programs, items used for decorations, candelabras, boxes, flower petals, etc. The altars should be arranged as they were found so that everything is ready for Mass the following morning.

All materials used to shower the bride and groom must be completely removed from the back of church and in front of the church. No rice or birdseed or confetti allowed or anything that needs to be swept up.

NO ALCOHOL ON CHURCH PROPERTY.

NOTE: There is NO air conditioning in St. Mary’s Church, if you are having a summer wedding.

If you have any questions about decorations, please call Tammy Holthaus at 785-336-1826.  
St. Mary’s Church phone number 785-336-3174.

**WE AGREE TO THE ABOVE TERMS.**

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

DATE OF USE: \_\_\_\_\_

TODAY’S DATE: \_\_\_\_\_

**DEPOSIT CHECK SHOULD BE MAILED TO:** ST. MARY’S CHURCH, 9208 MAIN STREET, ST. BENEDICT, KS. 66538